



Penalty for Submission of any Forged Documents or Misbehaviour by students in any form

(i) Pointwise Offense and the Associated Penalty:

Offense	Penalty
Forged Medical Documents	<ul style="list-style-type: none"> ● F grade in the course(s) for which the medical leave is applied ● Semester suspension in the upcoming/ongoing regular semester (Monsoon / Winter) ● No position of responsibility
Forged Self-Growth (SG) & Community Work (CW) Certificate	<ul style="list-style-type: none"> ● X Grade in SG/CG ● Semester suspension in the upcoming/ongoing regular semester (Monsoon /Winter) ● No position of responsibility
Forged Bills for any reimbursement (BTP, GATE, Travel, online course, etc.)	<ul style="list-style-type: none"> ● No reimbursement will be provided ● A fine of Rs. 10,000 will be imposed ● No further bills will be processed for that student at IIITD ● Semester suspension for the upcoming /ongoing regular semester (Monsoon/Winter) ● No position of responsibility
Irregularities in the Invigilation duties for the PhD students	<ul style="list-style-type: none"> ● Academic Warning

NOTE: Cases involving “ Misbehavior with faculty / TF / TA / Staff during any academic activity like class, exams, presentations, any academic event like Convocation, admission etc.” and/or “Misbehavior of the TA with the students and Academic Dishonesty in the TAship duty” will be reported to DAC directly..

(ii) Process:

- The Manager (Academics), through admin-academic@iiitd.ac.in, will be informed of the offense.
- The Manager (Academics) will verify the facts and submit the details to the Standing Committee, consisting of DOAA, AAC Chair, PG Affairs Chair, and UG Affairs Chair.

- The Standing Committee will review the details and will provide an opportunity for student(s) to present their case. If found guilty, the committee will recommend appropriate penalties as per the above table.
- The Manager (Academics) will intimate the penalty to the student.
- A compiled report will be presented to the Senate every six months for information.

(iii) Appeal Process:

- The student will have the option to appeal to DAC within seven days of the award of a penalty.
- The recommendation of DAC will be final.